



PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

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NOTICE OF PACIFIC GROVE ADULT COMMUNITY EDUCATION VACANCY

New Close Date

May 26, 2023

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW

POSITION: ITALIAN LANGUAGE INSTRUCTOR (Level I and II)
Pacific Grove Adult School
Position is subject to sufficient enrollment

HOURS: 1.5 hrs. per day / 2 days per week/ Follows the Adult School Teacher Calendar
5:30 PM – 7:00 PM Wednesday and Thursday

POSITION CRITERIA:

The most qualified candidates will meet the following criteria:

- Teaching credential in single subject: Italian preferred
- Demonstrated experience teaching French language to secondary students and/or adults

The teacher's duties shall not be limited to the following listed performance responsibilities.

PERFORMANCE RESPONSIBILITIES:

- Use a variety of resources and teaching techniques
- Develop "Conversational" level curriculum (including cultural norms)
- Provide frequent and timely feedback to student
- Create a welcome and respectful learning environment
- Actively maintain and increase enrollment
- Track and record attendance on a weekly basis
- Maintain a safe, engaging, and respectful learning environment
- Maintain a professional appearance and demeanor
- Participate in staff development meetings
- Work collaboratively with colleagues, administrators, and support personnel
- Enforce school rules and regulations and report safety hazards
- Assume additional responsibilities as needed
- Maintain flexibility with regard to job related tasks

SALARY: \$ 31.26 per hour (Step 1, Column A of Adult Education Salary Schedule)

EFFECTIVE: ASAP

APPLICATION DEADLINE: June 9, 2023 - New Close Date

APPLICATION PROCESS:

Submit a complete application package on EDJOIN:
Pacific Grove Unified School District
Human Resource Department
Billie Mankey, Director II, Human Resources
435 Hillcrest Ave., Pacific Grove, CA 93950
Phone: 831.646.6507 / FAX: 831.646.6527

Complete application should include
a district application, letter of intent, updated resume, and three letters of reference.

Applications are available on line @ www.pgusd.org

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.